

PlanoBibleChapel

Spanish Ministry Pastor Job Description

The Spanish Ministry Pastor is responsible for shepherding and leading the Spanish ministry, people, and leaders through visionary leadership, preaching, pastoral care and ministry oversight. He is directly responsible to the Lead Pastor and will coordinate ministries and outreach to the community with other staff, elders, and ministry leaders. He must be bi-lingual and have some formal Bible training from a conservative theological Bible college or seminary. He should be a fully devoted follower of Jesus Christ who loves Him, loves people, and serves God and others faithfully.

A. Vision and Leadership (20% weekly)

- Provide spiritual leadership, strategic planning and ministry implementation.
- Oversee the weekly operations, administration, and ministries of the Spanish Ministry.
- Develop leadership and continue training where everyone discovers their role in the body of Christ and is energized about their responsibilities in the Kingdom.
- Equip individuals for ministry, delegate responsibilities, and hold others accountable for effectiveness and faithfulness.

B. Preaching (50% weekly)

- Develop a greater passion for the LORD Jesus Christ within the Spanish Ministry through a lifestyle of dependent prayer and grateful worship that begins with weekend services.
- Manage the preaching/teaching calendar and personally preach at least 40 weeks/ year.

C. Local Outreach (10% weekly)

- Coordinate outreach ministries, especially to Spanish speakers, with other staff and ministry teams to reach others with the Gospel of Jesus Christ.
- Energize a renewed mission for outreach into the local community through personal relationships, outreach ministries, and city/school/church relationships.

D. Pastoral Ministry (20% weekly)

- Provide counseling, hospital visitation, and pastoral care in coordination with other staff and elders.
- Perform other duties such as baptisms, marriages, and funerals.
- Lead the Spanish Ministry through regular prayer and corporate worship

E. Hours and Benefits (see PBC Employee Handbook for specific details).

- Hours: As a part-time employee, the Spanish Ministry Pastor will work an average of 20 hours/week.
- Vacation: Three weeks of paid vacation are granted during each year of continuous employment. Vacations are non-cumulative. If not taken within the fiscal year due, the vacation is forfeited.
- Personal Leave: Each pastoral employee is entitled to a week of personal or sick leave based on the average number of hours worked per week (20 hours/week).
- Follow guidelines from Employee Handbook.